

Fracesttown Board of Selectmen

Meeting Minutes

May 21, 2012

Meeting called to order at 7:01 PM

Betsy Hardwick, Abigail Arnold, Scott Carbee in attendance, and Christine Lavery (taking minutes)

Chief Bell - Security Grant for Radio

Chief Bell brought in the grant paperwork for a new remote radio for the Police Department. He noted it is part of an ongoing program to update police department radio systems. The BOS approved and B.Hardwick, select chair signed the grant paperwork.

Septage Facility Agreement

Administrative Assistant, C.Lavery, explained the discussion she had with Ray Gordon from the NHDES regarding the Towns septage agreement. The town of Fracesttown had a previous agreement with Crotched Mountain Resort. Ray Gordon, DES noted that they no longer take septage, that the town would have to secure another facility to be in compliance with Title L, Chapter 485-A:5-b. He suggested we use Allentown, NH facility, since the majority of the town's septage is brought there currently. He said he would get the "no fee" contract prepared for the Town of Fracesttown with the Allentown facility for the Selectmen to sign.

The BOS approved moving forward with the completion of the septage contract with Allentown.

Current Use Penalty Change Tax

BOS reviewed two properties being taken out of current use based on the assessors review, and approved the appropriate Land Use Change tax:

- Map 8, Lot 47-1 & 47-2; Penalty tax \$8,000
- Map 8, Lot 47; Penalty Tax \$7,500

B. Hardwick, select chair noted that she understood that Jim Rice, Assessor will handle the remaining filing.

PSNH Tax Appeal

B. Hardwick, select chair, read the letter from Cross Country Appraisal Company which explained the PSNH tax appeal and the various options the town had to deal with it. BOS agreed to have town counsel review it for an opinion. They asked the Adm. Assist. to request Jeff Earls from Cross Country Appraisal come in to a BOS meeting to explain the appeal and its options for the town.

Correspondence

BOS reviewed a letter from the library trustees regarding volunteer policy.

Scott Carbee, selectmen, spoke about the dead “Carrie Lord Tree” to the left of the library that should be replaced and suggested that a new town bulletin board be placed in that location. The BOS agreed to look into it further.

Signatures

BOS signed:

- Payroll check manifest for w/e 5-19-2012
- Accounts payable manifest
- Signed copy of the Milfoil Agreement with Lycott Environmental
- Approved Notice of Intent to Cut, Map 1 Lot 7, conditional on forester completing the acreage section on the Intent.
- Building permit Map 5, Lot 37
- Reviewed Reports of Cut and graded the timber for the tax purposes on: Map 9-3; Map 8-56; Map 6-29; Map 8-47-2; map 8-93; Map 8-93-2; Map 8-93-1; Map 5-17; Map 11-2.

Misc.

Abigail Arnold, selectmen, brought up the refurbishing of the basement carpet and noted that the dehumidifier must be kept on 24 hours daily. They asked the Administrative Assistant to get some quotes to have the carpet cleaned and to check to make sure that the dehumidifier was left on.

Records Retention Committee

B. Hardwick would like a formal Records Retention Committee be set up for compliance with RSA 33A-A: 3, and before the town destroys any town documents. Scott Carbee, selectmen made a motion to establish an official Municipal Records Retention committee. Hardwick, select chair, seconded, all BOS agreed.

BOS asked Administrative Assistant to notify the treasurer, Nick Wilder, Town Clerk/tax collector, Elaine McClary, The BOS designated Chris Lavery, administrative assistant to be their representative, and Scott Carbee will represent as an assessor.

Misc.

B. Hardwick, select chair, noted there were only two members on the Recreation committee. BOS asked Adm. Assist. to make sure Paul McGrath brings in his appointment form for the third member of the Rec Committee.

BOS agreed there will be no BOS meeting on Memorial Day May 28th.

BOS approved the payroll manifest in advance for week ending 5-26-2012 payroll, and accounts payable provided all items have BOS initials; checks to be cut on May 29th.

Scott Carbee, selectmen mentioned the Memorial Days events in town will begin at 1pm on Friday, May 25th in the 1st cemetery.

Carbee also noted that a couple dead trees need to be removed on the cemetery property and there are two dead trees next to the cemetery on town property that should also be removed. BOS agreed to check them.

BOS noted that Second NH Turnpike S. will be closed on Friday, May 25th from 12:45 to 1:30pm beginning at Potash Rd to Stevens Rd. for Memorial Day celebrations.

Entered into non-public session under RSA 91-A: 3II (c) at 8:15pm

Came out of non-public session at 8:45pm

Entered back to public session at 8:46pm

Adm. Assist. asked the BOS if she could bring the new office assistants hours from 16 to 20 hours weekly. She noted it was already budgeted in the 2012 budget. The BOS requested a list of her regular duties prior to making a decision. Adm. Assist. agreed to compile a list of her duties for the next meeting.

BOS asked for a new BOS meeting posting mentioning the first Monday of every month the meeting will begin at 6:30PM, and every other Monday in the month they will start at 7:00pm.

Meeting adjourned at 8:55PM

Approved on September 24, 2012

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold